



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		SHRI SADGURU SAIBABA SCIENCE AND COMMERCE COLLEGE, ASHTI
• Name of the Head of the institution		Dr. Pramod Kumar Singh
• Designation		Principal (in-charge)
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		07135240661
• Mobile No:		7020734199
• Registered e-mail		shrisadgurusaibaba@gmail.com
• Alternate e-mail		singhpk77@gmail.com
• Address		At Post Ashti, Chamorshi Road
• City/Town		Ashti
• State/UT		Maharashtra
• Pin Code		442707
2.Institutional status		
• Type of Institution		Co-education
• Location		Rural
• Financial Status		Grants-in aid

• Name of the Affiliating University	Gondwana University, Gadchiroli				
• Name of the IQAC Coordinator	Dr. Dipak Ramdas Nagapure				
• Phone No.	07135240661				
• Alternate phone No.	7875903458				
• Mobile	9850351374				
• IQAC e-mail address	deepaknagapure@gmail.com				
• Alternate e-mail address	shrisadgurusaibaba@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.ssssciencecollege.org/academic%20calender/Academic%20Calendar%20(1)%202019-20.jpg				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.ssssciencecollege.org/PDF/Academic_calendar_2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2019	09/12/2019	09/09/2024
6.Date of Establishment of IQAC			10/08/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			3		

<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Due to COVID-19, there were limitations on classroom teaching. IQAC has taken adequate efforts to upgrade the teaching skill of the faculty members by encouraging them towards the same. As a result of which, the faculty members are efficiently delivering the online lecture to the students sitting at their home.		
IQAC has prepared the plan of action for the session 2020-21. The plan of action was prepared with near about 15 agenda which have been implemented accordingly with a very few exceptions		
Infrastructural upgradation: Infrastructural requirements such as 1. fixing of sliding window frames to all the windows of college building 2. Plaster of backside wall of the college building 3. renovation of main gate of the college		
As per the instructions given by Gondwanaa University, Gadchiroli, a convocation ceremony of 2019-20 batch was successfully organized in the college. The ceremony was executed with adequate precautions regarding COVID-19 pandemic.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Preparation of institutional plans for the current academic session 2020-21.	Discussion on institutional plans was carried out and same has been chalked out. The instructions are given to faculty members to enact accordingly.
Preparation of tentative academic calendar for the session 2020-21	The tentative academic calendar for academic year 2020-21 has been prepared and same has been distributed among all the faculty members and advised to act accordingly
Preparation regarding 'work from home' during lockdown period using online teaching tools	Due to constraints because of COVID_19 pandemic, there are limitations on the classroom/physical teaching. Thereby faculty members were assigned 'work from home'. The possible alternatives for online teaching were tried such as Zoom, Google meet. The classes were carried out using the same.
Review of semester results and discussion on the same.	The semester results were analyzed and faculty members were advised to improve the same.
Discussion on Orientation and Refresher course to be attended by any two members from the college.	It was anticipated to send two faculty members for Orientation and Refresher course, however, due to COVID_19 pandemic, it was not possible. Thereby faculty members were advised to enrol for online Orientation and Refresher course courses offered by a valid agency.
Submission of NAAC AQAR of last academic year (2019-20)	Discussion was carried out on the preparation of NAAC AQAR criteria. The criteria were distributed among faculty members. The AQAR (2019-20) was submitted in timely manner in

	accordance with the guidelines for HEIs suggested by NAAC.
Constitution of mentor and mentees for the current academic session 2020-21	Discussion was carried out on the formation of mentor-mentees. The faculty members were advised to provide the same followed by preparation of mentor-mentee list.
Submission of complete API (PBAS) form for the session 2019-20 to IQAC with supporting documents.	The faculty members were suggested to submit API (PBAS) for the previous academic session (2019-20) to IQAC with required documents in accordance with the format given by Gondwana University, Gadchiroli. The same has been submitted to IQAC.
Infrastructural requirement: fixing of sliding windows frames in the college	Discussion was carried out over the renovation of infrastructure where it has been decided to fix the sliding window frames to all the windows of the college building including classrooms, labs and administrative office. As per the decision, the work was completed within stipulated time period.
Infrastructural requirement: plaster to backside walls and renovation of main gate of the college	The requirement regarding plaster to backside wall of college building and renovation of main gate was also discussed and it has been decided to complete the same within current academic year. As per the decision, the work was completed within the current academic session
Procurement of MIS system for college administration and library	The discussion was carried out regarding the procurement of Management Information System (MIS) and it was decided to implement the same within current academic session.

	However, due to some reasons, the same has been postponed to next academic session
Preparations regarding annual function of the college	It has been a tradition to celebrate the annual function once a year within college campus where all the student along with faculties work together enthusiastically. However, due to COVID-19, it has been cancelled for the session.
Conduct of a one-day seminar/workshop/conference	Due to COVID-19 pandemic, there were limitations on the gathering. However, a seminar Intellectual Property Rights (IPR) was conducted with an adequate precaution.
Purchasing of laboratory equipment and chemicals.	Due to COVID-19 pandemic, there were limitations on the physical teaching. The classes were held online thereby the need of purchase regarding laboratory equipment and chemical was not raised. Hence, the same has not been practiced.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	05/01/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	15/02/2022

Extended Profile

1.Programme	
1.1	2
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	284
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	187
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	90
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	9
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	12

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	4
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7.4629
4.3 Total number of computers on campus for academic purposes	10

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Shri Sadguru Saibaba Science & Commerce College, Ashti is affiliated with Gondwana University, Gadchiroli. The college caters the quality education in science stream in accordance with the curriculum offered by the university. There are various inhouse committees consisting of faculty members along with non-teaching staff which have been established to ensure the delivery of curriculum in accordance with vision and mission of the institute. The committees are always encouraged to pursue the goal of academic activities carried out within the campus as well as outside. The Internal Quality Assurance Cell (IQAC) plays an important role in designing, development and execution of the action plan in accordance with the guideline given by Gondwana University, Gadchiroli. The implementation of directives given by the institute is being monitored regularly by the IQAC which has been resulted into fruitful outcomes of the efforts put forth towards betterments of students academic as well as personal wellbeing. In case of any obstacles regarding the enactment of the institute policies, necessary actions are taken every time to resolve the same with a proper concern. There are nine full time well trained and experienced teaching faculties along with a librarian and a director

of physical education, to harvest the various abilities out of students with the help of curricular activities round the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic session starts with the preparation of academic calendar at the beginning itself which ensures the timely occurrence of tasks assigned to faculty members as well as various inhouse committees. Afterwards, the committees prepare their schedule according to task given to them and it starts implementing one by one such as commencement of classes, unit tests, seminars, debates, poster competition, semester exams, sport and cultural activities, institutional gathering, study tour, field visit, anniversaries of national idols and renowned scientists, celebration of science day and NSS. All these activities ensure the delivery of curriculum which results in transforming the student into an eligible bachelor.

Furthermore, in order to assess the outcome of teaching-learning process, continuous internal evaluation is carried out through unit tests, assignments and project works. The students are advised with reference to their performance in the internal evaluation so as to improve themselves. Study material and question banks are provided as per the need. Under the guidance of the Internal Evaluation Committee of the college, the final internal assessment of the students is uploaded and sent to the university in a timely manner. All the activities round the year are scheduled so as to harvest maximum out the students at their pace.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating

University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college affirms the effective addressal of issues regarding gender, environment and sustainability, human values and professional ethics which in turn results in a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum to promote the same.

Human Values & Professional Ethics – Every child learns out of simulation that he or she passively inculcate during his or her exposure to society. Similarly, the students are unknowingly grasp the professional ethic out of his learning and experience within the campus by observing the dedication and punctuality of faculty members towards their obligations. The college tries to inculcate the professional ethics into the students in several ways. Celebration of birth anniversaries national and international idols helps students to know about how one should be sincere to his work regardless of several obstacles with high degree of discipline and

dedication towards their goal. Furthermore, students are encouraged to participate in seminar, debates and in line activities which helps in developing their personality with several aspects. NSS activities are organized round the year so as to make them socially responsible and to make them know their abilities regarding social work. Study tour are organized to industry where they are exposed to professionals and they are guided by the same. In this way human values as well as professional ethic are introduced to the students for their wellbeing.

Gender Sensitivity: Gender sensitive activities are an integral component of various programmes. Students are always counselled about the same by inhouse college committee. Students are encouraged to work together regardless of gender. Institutional gathering is an excellent activity towards the same. All the student participates in various tasks and complete the same in a very healthy environment. NSS camps of a duration of one week is organized in the adopted village near to college every year where all the students gather there and work in spite of their limitations. Furthermore, in NSS camp, the issued regarding gender sensitivity are discussed with the people of village so as aware them about the same. The street plays and literary activities under NSS help in gender sensitization, women's rights, human rights, child rights and gender equality. In this way, gender sensitivity and inline issues are addressed to the students as well as common citizens.

Environment and Sustainability: A compulsory core course on Environment studies is included in all UG programmes. Environment awareness camps (NSS camp), tree plantations and field excursions are organized every year. Environment Day, Earth Day and Water Day are annually celebrated. Students are encouraged to participate actively in these activities. Furthermore, there is a captive garden in which medicinal plants are raised and conserved. All these activities help to create awareness about our obligations towards nature and environment for sustainable growth.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**Nil**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**Nil**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://drive.google.com/file/d/1K8ie2dXNlCkzHiVBmVJGu4_Ali5iKY6C/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

187

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, the institution assesses the learning levels of the students after admission, the following criteria as follow. Students are assessed at the time of admission on the basis of marks at entry level, by the admission committee The guidance and counselling all the faculty members one to one to help of students for motivation in advanced learning. Subject teachers also assess to knowledge and skill enhancing interaction them. The students of the college are from different sections of the society. Mostly are related from backward section for creating knowledge gap. Different student activities Like G. K., Quiz, Essay, debate competitions and group discussions are organized for the personality development and development of IQ of the students in order to finish the gap between knowledge and students. However, Due to COVID 19 pandemic, no such attempts were made to distinguish between advanced and slow learners. Nevertheless, the students were counselled according to their performance in the internal assessment on the basis of online activities such as quiz, seminar etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
284	9

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to COVID-19, very limited activities were exercised during the academic year 2020-21. However, as a result of online classes, online exam conducted by the institute as well as Gondwana University, the students are well versed with the online teaching-learning tool and are well acquainted with the online procedures regarding classes and exams. The exams were conducted in online with MCQ mode which in turn has developed qualitative aptitude in the students which is useful for their future where most of the competitive exams are being exercised with MCQ nature.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to COVID 19, there was a limitation on regular classroom teaching. However, the teachers were well acquainted with the latest ICT tools to reach the students sitting at their home. The social media learning apps like ZOOM, Google meet were the tools for the teachers to teach students and the experience was a very fruitful one. The students were happy with the learning methodology and the outcomes regarding the same are convincing. The exams were executed using Google Forms and WhatsApp in accordance with the convenience of the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12 years max

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is an internal assessment system at the B.Sc I, II, IIIrd year students each semester. Under this internal work as per university guidelines is given to the students. The internal work material is shown to the students. Then the marks are uploaded on the University portal. Thus the internal assessment system is fully transparent and this exercise is repeated in each semester. The examination faculty of the college maintains the record of internal examination. The students are inspired for better performance in future examination and encourage them to study with loyalty and faithfulness. For conducting internal tests, college strictly follows & practices the guidelines of the university. The faculty assigns tasks as home work for the students through their presentation in seminars, they also evaluate the academic developments of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared in accordance with the university exams and communicated to the students well in advance. To ensure proper conduct of formative tests, invigilators are assigned to each hall equipped with CCTV cameras. Evaluation is done by the course handling faculty members within a week from the date of examination. The corrected answer

papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution adopts some well-set procedure to collect and analyze data on student learning outcome.

The college conducts Test Examinations, seminar, Quiz on subject. The results of the examinations are recorded in the tabulation register. The results of the examinations are analyzed to assess the academic progress of the students. On the basis of the Test result the eligibility of students to appear for the University examination is determined. After the publication of the University examinations results the performance of the students are reviewed in the Academic Committee and Staff Council Meeting. On the basis of the result assistance like library facilities, book bank, question bank, study materials are provided to the students in the next academic session. Students are Psychologically and mentally assistance by the faculty members to boost their morale. The college also provides social and economic support to the students by developing personal contact with their parents and guardians on one hand and providing financial assistance in the shape of free studentship and other scholarships on the other.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution adopts some well-set procedure to collect and analyze data on student learning outcome. The college conducts Test Examinations, seminar, Quiz on subject. The results of the examinations are recorded in the tabulation register. The results of the examinations are analyzed to assess the academic progress of the students. On the basis of the Test result the eligibility of students to appear for the University examination is determined. After the publication of the University examinations results the performance of the students are reviewed in the Academic Committee and Staff Council Meeting. On the basis of the result assistance like library facilities, book bank, question bank, study materials are provided to the students in the next academic session.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

85

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1K8ie2dXNlCkzHiVBmVJGu4_Ali5iKY6C/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has made its significant contribution to the society and environment by organizing a number of extension activities to promote institute-neighbourhood community and to sensitize the

students towards community needs. The college runs effectively National Service Scheme and students of our college actively participate in social service activities. Major emphasis is given on student involvement, service orientation and holistic development of students contributing to good citizenship. Through this unit and a team of committed faculty members the college undertakes various extension activities in the neighbourhood community. NSS organizes a one day camp in the village and several activities are carried out by NSS volunteers addressing social issues which include Tree Plantation, Water Conservation, Cleanliness, Road Safety and Environment Awareness, Health Checkups, Sickle Cell and AIDS Awareness, Addiction Removal and Beti Bacho Beti Padhao Abhiyan, Sanvidhan, Literacy and Voters Awareness, Social Interaction, Domestic Violence, Women Empowerment and Cyber Crime Program. All these mentioned activities have positive impact on the students and by working together, students learn to communicate, cooperate, manage, conflict and lead others. Such programmes sensitize the student volunteers towards the social issues. Working outside the college campus and with diversified social groups of people allows students to gain more self-confidence, sovereignty, and awareness. These activities help them in improving hidden personality and to become well mannered citizens. However, due to COVID-19 pandemic, no such activities were exercised during the academic year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

87

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has well furnished and spacious physical infrastructure as per UGC. The building of college has adequate infrastructure facilities like college office, staffroom, classrooms, laboratories, library, seminar room, canteen. Each administrative staff has used computer with internet facility. The office is equipped with laser printer, scanner, Xerox machine etc. Biometric system is available. The laboratories has helped the students to have hands on learning experience. The campus and infrastructure maintenance committee has been constituted for the maintenance of physical facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is proactive in providing facilities for students to participate in sport, games and in various ways. The personality of the students requires that they must take active participation in various sports & co-curricular activities. A number of outdoor games facilities like Cricket, Volleyball, etc. are arranged for the students. In addition to outdoor games, we have the facility for a number of indoor games like Chess & Carom etc. College organizes the various cultural & social functions from time to time such as annual cultural meet , annual sports meet, NSS etc. The College is fully equipped with all the cultural facilities needed for the students to participate in Inter & Intra Collegiate cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.9862

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is not automated yet, however, it has been planned and decided to establish an Integrated Library management System in the forthcoming academic year 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

E. None of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

2

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Our institute is totally technology enabled. We provide free 24 x 7 internate WiFi connection fascilities for staff and students. Over Head Projectors OHP), LCD projectors, sound amplifier,microphone

(Collar & Wireless), all these resources are well used to make teaching and learning successful. Our institution uses Windos 7 for official work. The College realizes the correlation between adequate infrastructure and effective teaching - learning. The strategies are adopted for ensuring adequate infrastructure. At the beginning of the academic year after reviewing course requirements, computer - student ratio, budget constraints, working condition of the existing equipment and also students grievances, institute has upgraded the 30 Mbps Internet connectivity to 50 Mbps. The Internet Service Provider (ISP) Reliance provides connectivity with high fault tolerance. Internet connectivity is available in class rooms. Most of the labs are equipped with LCD's for online demonstration to students. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.47673

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Students are equipped with physical facilities, such as labs, classrooms and computers. In order to sustain the laboratories and classrooms that are part and parcel of the instructional method of learning, funds are allocated. Maintenance and cleaning of classrooms and laboratories is carried out through the daily staff and external support efforts of the Institute. The college garden is managed by a appointed committee of the institute. Maintenance relating to electricity and plumbing shall be carried out with the assistance of qualified staff appointed by the Institute and expenditure shall be incurred from the approved annual budget of the CDC. All physical, academic and support facilities are extended by various college committees, such as the College Development Committee (CDC), Purchasing, Financial Standards Committee, Library Committee, Building Committee, Campus Development and Botanical Garden Committee, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations)

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Circulars for Student Council Elections were issued by the University in the session 2020 to 21 as per the University Act. However, due to the COVID 19, lockdown was imposed, thereby student council elections were not held in college so no student councils were formed .The college was closed and the online classes of the students started. As the students were not in the college, no cultural or sports competitions were organized and therefore the active participation of the students in the college administration and other committees could not be reported.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an alumni Association, however it is not registered yet but working actively .The active participation in alumni association are in gathering cultural activities and support the activities of N.S.S regular camp organize our college The contribution of alumni in the development of the college is significant and the students in our college campus are very poor they cannot provide financial assistance to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college is based on effective leadership ,democratic, transparent and inclusive, adhere to vision and mission of the institution. The perspective plan of the college is prepared in consultation with the board of trustees of the parent institution. The views and opinions of teachers and administrative staff are also taken into consideration. Code of conduct is displayed for better understanding and awareness. The institution identifies the potential of a student and accordingly assigns them tasks to develop their overall leadership skill.

File Description	Documents
Paste link for additional information	http://www.ssssciencecollege.org/missionvision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College management decentralizes the power and leadership by assigning different task and responsibilities to teaching and non-teaching staff. Different committees are formed The management has empowered the IQAC to take decisions related to curricular, cocurricular and extra-curricular activities. This has resulted in the CDC, IQAC, Principal, Heads of Departments and Faculty taking autonomous decisions at their level for accomplishing the set goals. There are nearly 32 committee which undertaken various college activity. Decentralization of power and leadership increasing the overall quality and effectiveness of the system and at the same time empowering and strengthening the capacities of the various branches of administration. This is helpful for encouraging the leadership

skills among faculty members and staff members. IQAC play a vital role in management of academic events organized in the college. Students actively participate in various activities.

List of Committees (Like- NSS, Admission, Exam, Research, Cultural, Result Analysis, Purchase, Library, etc.)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, The college has a formally stated quality policy. It has been developed by the state and National Educational policy and guidelines of department of Higher Education, Government of Maharashtra, UGC, The University and NAAC. The quality policy of college is driven, deployed and reviewed by IQAC and College development Committee. College executed the plan of digitization of administration at many levels which include Admission, Maintenance of Fee records and Accounts, examination and Library.

Curriculum Development-Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to curriculum development.

Teaching and Learning

1. Improvement of computer aided methods of teaching and learning
2. Field tours organized by Botany and Zoology.
3. Enrichment of library
4. Laboratory renovation, upgradation and purchase of equipment for science practical.

Organization of student seminar by departments for evaluation of students

Research and Development-Encouraging joint research by faculty

members, which has resulted in their national and international joint publications, Initiative has taken to increase journal subscriptions in the library

Examination and Evaluation- Semester examinations are conducted by the affiliating university by online mode. College conducts internal assessment, Class tests/sup student seminars, practical examinations conducted online mode

Wi-Fi: The college campus has secure JIO and BSNL Wi-Fi enabled with speed of 50 mbps of each. Students and staff are given an option of getting a secure Wi-Fi connection on their laptops, tablets or smart phones.

Website: The College has a dynamic website with a unique feature of providing administrative access to all the departments. The updates and announcements are made on regular basis.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.ssssciencecollege.org/PDF/may_2022/InstitutionalStrategicplan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institution is hierarchical structure. The Management headed by the president and principal is ex-officio secretary of the body. Under the principal the institute runs the Academic, Administrative and Accounts bursar. The Academic hierarchy consist of all the head of the department and faculty members. In Administrative wing functions under direct supervision of the principal in consultation with the Library Advisory Committee. The Librarian assists in smooth functioning of the Library.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The organization effectiveness depends upon some measures. Welfare of teaching and non-teaching staff is one of them. One of the welfare scheme is established in college ie self -help group. This organization of welfare schemes includes teaching and non teaching staff .Principal is higher authority of college and responsible for welfare scheme. Every member has their single share of 500 Rs. They have liberty to take more than one shares. From all the members ,President and secretary of the scheme are elected by adult Franchise election method. President and Secretary have power to sanction the loan when any beneficiary apply for it. In every financial year, one meeting is held to check the expenditure, savings and to keep the account transparent.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

API Forms: Academic Performance Indicator (API) of each staff member is validated by IQAC according to the prescribed norms of the UGC. The API is filled in by the staff, verified by the HOD and submitted to IQAC. As and when the staff member is eligible for Career Advancement Scheme and fulfils all prescribed conditions, the IQAC recommends the case to the University through the Principal. Performance Base Appraisal System Forms are screened for such staff members and validated by the IQAC. The subsequent promotion is through a procedure of verification of scores, recommendation by the management and personal interviews by a panel constituted as per University norms. The committee forwards the case to the Joint Director, Higher Education, Government of Maharashtra for Pay and Grade Fixation. The IQAC maintains the personal files of non-teaching staff members.

Confidential Reports: Confidential report of each faculty is submitted by the Head of department to the Principal. The same is recorded in personal file.

Student Assessment: Assessment of teachers by students is conducted every year. Feedback is compiled and analyzed. The outcome of

feedback is communicated to the respective teacher with appreciation and suggestions.

Departmental Assessment: The result of a particular subject is an indicator to evaluate the Performance of the faculty, subject-wise and teacher-wise result analysis is done at the departmental level after the results are declared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution always follows the policy of transparency. We always apply financial audit of completion of financial year. This is also taken as a statutory auditing. It has been conducted by qualified chartered accountant. A cash book is regularly maintained for recording the transactions. The principles of book- keeping are followed. After the completion of every financial year an Income and expenditure account is prepared which highlights the overall net-surplus or deficit. A complete transparency is maintained in this matter.

Internal Audit:

College has our Clerk as an internal auditor to detect errors at the earliest and devise effective control system to prevent their occurrence. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Internal audit is done on periodical basis. Observations made by the auditor are brought to the notice of Principal of the college.

External Audit:

The management has appointed Mr.Nareshkumar Bajaj and Associates as an external auditor. The financial statement of the college including books of accounts, vouchers, statement etc are audited by the external auditor. Not any objections were raised during the last audit. Further all necessary audits as per the requirements of the

University (GUG); UGC and Government of Maharashtra are carried out by the college periodically. The University and UGC authorities carry out an audit of all the funds forwarded to the college by them under the National Service Scheme, In case of any discrepancy the external auditors disallow the expenditure and the same has to be borne by the college. The auditors from the department of Higher Education carry out an external audit of the teaching and non teaching salary forwarded by the govt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

The college development committee (CDC) has defined following resource generation policies and utilization strategies.

Resource Generation Strategy:

Fees: College shall follow the regulations of University with respect to the tuition fees. The major resource of funds are

generated through admission fees collected during admission from funded courses.

Funding Agencies: The College shall apply for various developmental schemes announced by various funding agencies. Committees such as NSS.

Collaborations: The IQAC shall take initiatives to develop linkages and collaboration with industries for resource mobilization through consultancy, training and projects.

Utilization Strategies:

All departmental budgets for each academic year are placed for approval in the last CDC meeting of the Academic Year for sanction of expenditure to be incurred in the next Academic Year. Once the budget is sanctioned, the Heads of Departments can proceed with the planned activities.

Salary: The salary of staff appointed as per government rules.

Augmentation of Infrastructure: Adequate provisions for development of infrastructure are in place.

Centralized Purchase: Purchase Committee shall ask for requirements from all the departments and negotiate the rates with vendors and suppliers. This centralized purchase procedure will ensure transparency, quality and cost effectiveness.

Repairs and Maintenance: The College follows the existing policy to carry out day to day repair and maintenance.

Library Expenditures: The library is upgraded on the need basis. Addition of text and reference books takes place as per the change in curriculum.

Laboratory Expenses: Central purchase committee follows standard

protocols and procedures for the purchase of Chemicals, Glassware, Consumables and Equipment on the basis of requirement.

Co-Curricular and Extra-Curricular Activities: All the departments and committees submit budgets for the activities to be conducted by them which are sanctioned by the CDC. Sports material and stationary are purchased in bulk after determining annual requirements to make it cost effective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Significant contributions made by IQAC during the academic year 2020-21

1. Due to COVID-19, there were limitations on classroom teaching. IQAC has taken adequate efforts to upgrade the teaching skill of the faculty members by encouraging them towards the same. As a result of which, the faculty members are efficiently delivering the online lecture to the students sitting at their home.
2. IQAC has prepared the plan of action for the session 2020-21. The plan of action was prepared with near about 15 agenda which have been implemented accordingly with a very few exceptions
3. Infrastructural upgradation: Infrastructural requirements such as 1. fixing of sliding window frames to all the windows of college building 2. Plaster of backside wall of the college building 3. renovation of main gate of the college
4. As per the instructions given by Gondwana University, Gadchiroli, a convocation ceremony of 2019-20 passed out batch was successfully organized in the college. The ceremony was executed with adequate precautions regarding COVID-19

pandemic.

File Description	Documents
Paste link for additional information	http://www.ssssciencecollege.org/PDF/MOM%20And%20ATR%202020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the college teaching and learning process helps to improve the quality education imparting system. We may set some examples as here:

1. Due to pandemic situation All the faculty members have updated themselves about the present educational and technical scenario and have acquired the necessary skills and knowledge. They also participated in various research and innovation activities too. It is helpful in delivering effective teaching to the college students. This acts as a motivation for all about the environment.

2. Effective teaching and interaction system is helpful for doubt solving.

3. For review of teaching learning process college has established a result scrutiny committee as per the recommendation by internal NAAC committee. This committee consists of academic heads and Principal.

The IQAC prepares and monitors the time table. Deviation from this is brought to the notice of the individual teacher and the head of the department. Teacher feedback is taken from students with respect to the teaching learning and evaluation process at regular intervals. Result analysis is also an integral part of the review. Feedback is analysed and outcome is discussed with concerned teacher. Internal and External Academic Audit augment the reviewing of teaching, learning and evaluation process. The IQAC reviews the teaching methods followed by the teachers as reflected in self appraisal forms. Keeping up with the emerging trends, IQAC has

suggested modern methods for augmentation of teaching learning process.

Structure and Methodology:

Example 1: Extensive Use of ICT

IQAC suggested modernizing the teaching learning process through implementation of ICT methods and blended learning. The college developed two smart class rooms with short throw LCD projectors.

Outcome: More than 80% of the syllabus is covered through ICT method. Use of graphical images, animations, videos of demonstrations and video lectures in day to day teaching is a frequent practice. Teachers also use online resources which offer information with graphical explanations which are missing from the regular text books. The extensive use of ICT has made teaching learning process effective by generating and sustaining the interest of the students in the classroom

File Description	Documents
Paste link for additional information	http://www.ssssciencecollege.org/PDF/may_2022/ResultAnalysisandFeedback.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.ssssciencecollege.org/PDF/may_2022/ResultAnalysisandFeedback.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

By forming a Mahila Takrar Niwaran Samity (????? ?????? ?????? ??????) and installing CCTV cameras, the college has taken many steps to improve safety and security on campus. During classes, faculty are expected to keep the lecture hall door open. The college also constructed a separate female common room and ladies toilet. There were also sanitary napkins and a primary medical box ready for use. Gender equity and sensitization training programs, seminars, and workshops were also held at the college. Every year on March 8th, the college celebrates World Women's Day to honor both faculty and non-teaching female personnel. On this day, a variety of events were held, including a debating tournament and a performance.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures
Solar energy
Biogas plant Wheeling to the Grid Sensor-

C. Any 2 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college facilitates a variety of waste management procedures, both biodegradable and non-biodegradable. The primary focus is on waste reduction, reuse, and recycling. The college administration has also instructed students to decline anything that is not required. There are committees dedicated to waste minimization. Waste is collected in containers every day and disposed of in a location where it can be transformed into manure.

Different containers have been put at various departments for solid waste management. This ensures that solid trash is separated at the point of generation. Solid trash is disposed of using appropriate ways. The rubbish generated is ideally processed on the spot where it is generated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our pupils appreciate different religions, languages, and cultures because we believe in unity in variety. We consider the institution to be our second home, and each faculty member to be a member of our family. We greet and wish each other during various festivals, and we invite them to a feast to learn about each other's cultures, establish friendly relationships, and promote religious, social, and communal harmony. Similarly, our students celebrate several festivals with excitement and zeal, which aids in the establishment of social and religious harmony. India is known for its diversity. India, as a vast country with a large population, has a wide range of physical characteristics and cultural traditions.

It is the land of many languages, and it is only in India that people practice all of the world's main religions. On the night of our college's annual gathering, we hold a traditional dress competition to promote our Indian culture. Students dressed up in various outfits to represent many region, faiths, and civilizations in this tournament. Students learn about our country's various cultures and contribute to the development of tolerance and concord

toward cultural, regional, linguistic, communal socioeconomic, and other differences through this exercise. This also contributes to the college's and society's inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year on November 26th, Constitution Day is commemorated. The program begins with a reading of the Constitution's Preamble, followed by lectures aimed at instilling in students a sense of responsibility for constitutional principles, rights, duties, and obligations. Students are encouraged to read the books on related topics, such as *Bharatache Sanvidhan* by Dr. Babasaheb Ambedkar, and *Kayda Mahiticha an Abhivyakti Swatantryacha*.

Every year on January 26, May 1, and August 15, the Institute commemorates Republic Day, Maharashtra Day, and Independence Day. Students, Teaching and Non-Teaching Staff, Invitees, Guests, and any other attendees join the celebration. The program's regular formality includes the presentation of the flag, singing of the national anthem, and administering the oath of national integrity, followed by the distribution of sweets.

On numerous occasions throughout the year, including Mahatma Gandhi Jayanti on October 2nd, students continuously and regularly participate in cleaning activities. Furthermore, students are urged to participate actively in the plantation.

During induction and other programs throughout the year, students are taught about the code of ethics, human values, rights, duties, and responsibilities as citizens of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During this year of 2020-21 college has celebrated the commemorative days. Due to the Covid-19 panademics some of the events are organized in absence of students.

Apart from these two national holidays, our university observes a number of other national and international holidays so that students can learn about important figures in our country's political, social, cultural, and scientific history, such as Mahatma Gandhi and Sardar Vallabhbhai Patel. Every year on March 8th, our college commemorates International Women's Day. Women who have made important contributions to the progress of their gender are honoured on this day. Every year on September 5th, Teachers Day is observed

to commemorate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is commemorated to promote the ideals and qualities of a true educator. On Teacher's Day, students present teachers with presents and, finally, they express their thanks by thanking them. Swachhta Diwas is observed on October 2nd, the joint birthday of Mahatma Gandhi and Lal Bahadur Shastri. On October 2nd, the "Swachh Bharat Abhiyan" was launched to honour Mahatma Gandhi's vision of a clean India.

Besides these we also organize the awareness programme during this year like Cyber crime, to understand the possibility of online crimes. With this we have also organize the alumini meet and convocation ceremony during this year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES IN SHRI SADGURU SAIBABA SCIENCE COLLEGE, ASHTI

"For awareness about future in basic sciences"

1. Title of the practice

"For awareness about future in basic sciences"

1. The context that required the initiation of the practice

The college has a lot of promise and provides a lot of options for students to get involved in. Because the existing situation indicates that our region's students require a large number of amenities. As a result, encouraging young people to pursue science as a career is critical. To motivate students, our college faculty pays personal visits to the student's family at home in the village.

Because the college is located in rural and tribal communities, students can learn about rural history. The college is made up of two or more teachers in each team "for an annual grasp of the future of basic sciences since 2009" in order to meet the goal.

1. Objectives of the practice

The goal of this approach is to inspire rural and tribal students to adopt fundamental sciences as a vocation, to instill a science culture in future generations, to encourage them to pursue basic science education, and to introduce them to new paths and related employment opportunities.

To pique pupils' and their parents' interest in basic sciences.

Taking into consideration the research philosophy.

To instill a sense of excitement among kids about various job options.

To encourage pupils to pursue various career choices in science fields.

1. The Practice

Organizing a monthly visit to the student's home for advising on future understanding in basic sciences has been standard practice at the institution since 2009. The practice aids in attracting and inspiring rural students to apply for admission to the UG degree in fundamental sciences.

Two or more college teachers and non-teaching faculty travel to another town within a 15-20-kilometer radius of the college and are aware of a student and their parents pursuing a career in science with an understanding of career prospects in both the present and future eras. Each year, a group of faculty members participates in this activity for two months during the school year.

1. Obstacles faced if any and strategies adopted to overcome them

Tribal and naxalite locales make it difficult to raise fundamental science awareness among children and parents. During the awareness for the same, the college faculty member encountered a lot of naxal

take of time. The main issue encountered during this endeavor is the absence of road access in the region of Gadchiroli's interior.

1. Impact of the practice

This method is effective in generating interest in science among children and their parents. As a result of this practice, the percentage of students enrolled in the institute's fundamental science stream is steadily increasing. Beginning in 2015, each year's admission was complete and full.

1. Resources required

This practice primarily necessitates the employment of a moderator because the majority of people speak in a Gaund language in this portion of the district.

"Awareness about sexual harassment in atrocities at work place"

1. Title of the practice

"For awareness about future in basic sciences"

2. The context that required the initiation of the practice

In light of the 2013 Women at Workplace Sexual Harassment Act (Prevention, Prohibition, and Redressal), which assures that women are protected from sexual harassment in all workplaces, public and private, This will help them realize their right to equality in terms of gender, life, and liberty, as well as equality in the workplace. Women's engagement in the workforce would rise if they felt safe at work, resulting in economic empowerment and inclusive development.

3. Objectives of the practice

Given that more than 60% of the institute's students are female, it's clear that they should be made aware of the campus' unethical

behaviors. In the minds of all those engaged, the slogan's fundamentals are to promote womanhood, character, and social responsibility.

4. The Practice

On International Women's Day, which is celebrated every year on March 8th, a program is held twice to throw out something good for the purpose of womanhood. Advocates and social professionals are invited to discuss the topic. The training is required of all female and male college students. An atmosphere of mutual respect among academic community members is necessary for an Institute to function as a center of academic freedom and intellectual growth. By eroding the essential freedoms of research and speech, any breach of mutual confidence, threats, or abuse harms the institution's educational process. Students, staff, and instructors must all feel safe in order for effective learning to take place. Campuses of institutes must be free of all forms of bias and abuse, including intimidation and exploitation, as places of employment and study. All students, staff, and faculty must be confident that the Institute will take steps to avoid such behavior and that disciplinary procedures will be applied to anybody who engages in it.

The Institute has a legal obligation to maintain a harassment/discrimination-free environment and is committed to maintaining a positive learning, working, and living environment. Which is free of adequate and disrespectful aerogative conduct toward any woman, particularly if such conduct adversely affects a student's or employee's work/educational environment or produces an intimidating, hostile, or offensive atmosphere When it has the effect or aim of abusing others on the basis of grievance, discrimination and/or harassment are forbidden personal practices.

It is also a prohibited staff activity when it interferes with an employee's academic, social, or professional achievement. Anxiety, disengagement from a course, a class, a school, a home, a department, or a job are all possible outcomes.

This policy applies to all situations of discrimination or harassment involving an employee, a student, an employee / management member, or a student / management member (including contract workers and part-time students) The college establishes an Internal Complaints Committee. It keeps track of all matters concerning female students at its own level.

5. Obstacles faced if any and strategies adopted to overcome them

The students are silent about the male's strange behavior in their presence. They mutely tolerate their outraged statements, which, according to the guy, lead to girls' affirmation of it. Which may or may not be the case.

6. Impact of the practice

The way students act, dress, use media, and discuss gender has all altered dramatically. They were free to communicate from every aspect of their existence. We share our experiences with one other as well as the teachers. They appear to be brave enough to make their own decisions at times.

7. Notes

The students' program execution is coordinated by a dedicated teaching and non-teaching personnel. Without a dedicated team, neither success is possible.

1. About the Institution

Name of the Principal: Dr. P. K. Singh

Name of the Institution: Shri Sadguru Saibaba Science and Commerce College, Ashti

City: Ashti Dist: Gadchiroli

Pin Code: 442707

Website: www.ssssciencecollege.org

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ramesh Chandra Munghate was the founder of the college. The college was established in 2001 with the aim of providing higher education to the rural and economically backward students. In Ashti villages there is the only college on a grant-in - aid basis with a science faculty. The college caters to the needs of the students population at the 25 km periphery for higher education. The number of students graduating from this college has reached a higher limit of 122 in the last five years. Our priority is to bring more and more economically and socially backward class of students into the higher education stream, and in this regard, as seen from the growing trend in the number of students enrolled up to a limit of 132 in the first-year class, we have been successful to extend significantly.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Shri Sadguru Saibaba Science & Commerce College, Ashti is affiliated with Gondwana University, Gadchiroli. The college caters the quality education in science stream in accordance with the curriculum offered by the university. There are various inhouse committees consisting of faculty members along with non-teaching staff which have been established to ensure the delivery of curriculum in accordance with vision and mission of the institute. The committees are always encouraged to pursue the goal of academic activities carried out within the campus as well as outside. The Internal Quality Assurance Cell (IQAC) plays an important role in designing, development and execution of the action plan in accordance with the guideline given by Gondwana University, Gadchiroli. The implementation of directives given by the institute is being monitored regularly by the IQAC which has been resulted into fruitful outcomes of the efforts put forth towards betterments of students academic as well as personal wellbeing. In case of any obstacles regarding the enactment of the institute policies, necessary actions are taken every time to resolve the same with a proper concern. There are nine full time well trained and experienced teaching faculties along with a librarian and a director of physical education, to harvest the various abilities out of students with the help of curricular activities round the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic session starts with the preparation of academic calendar at the beginning itself which ensures the timely occurrence of tasks assigned to faculty members as well as various inhouse committees. Afterwards, the committees prepare

their schedule according to task given to them and it starts implementing one by one such as commencement of classes, unit tests, seminars, debates, poster competition, semester exams, sport and cultural activities, institutional gathering, study tour, field visit, anniversaries of national idols and renowned scientists, celebration of science day and NSS. All these activities ensure the delivery of curriculum which results in transforming the student into an eligible bachelor.

Furthermore, in order to assess the outcome of teaching-learning process, continuous internal evaluation is carried out through unit tests, assignments and project works. The students are advised with reference to their performance in the internal evaluation so as to improve themselves. Study material and question banks are provided as per the need. Under the guidance of the Internal Evaluation Committee of the college, the final internal assessment of the students is uploaded and sent to the university in a timely manner. All the activities round the year are scheduled so as to harvest maximum out the students at their pace.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college affirms the effective addressal of issues regarding gender, environment and sustainability, human values and professional ethics which in turn results in a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum to promote the same.

Human Values & Professional Ethics – Every child learns out of simulation that he or she passively inculcate during his or her exposure to society. Similarly, the students are unknowingly grasp the professional ethic out of his learning and experience within the campus by observing the dedication and punctuality of faculty members towards their obligations. The college tries to inculcate the professional ethics into the students in several ways. Celebration of birth anniversaries national and international idols helps students to know about how one should be sincere to his work regardless of several obstacles with high degree of discipline and dedication towards their goal. Furthermore, students are encouraged to participate in seminar, debates and in line activities which helps in developing their personality with several aspects. NSS activities are organized round the year so as to make them socially responsible and to make them know their abilities regarding social work. Study tour are organized to industry where they are exposed to professionals and they are guided by the same. In this way human values as well as professional ethic are introduced to the students for their wellbeing.

Gender Sensitivity: Gender sensitive activities are an integral component of various programmes. Students are always counselled about the same by inhouse college committee. Students are encouraged to work together regardless of gender. Institutional

gathering is an excellent activity towards the same. All the student participates in various tasks and complete the same in a very healthy environment. NSS camps of a duration of one week is organized in the adopted village near to college every year where all the students gather there and work in spite of their limitations. Furthermore, in NSS camp, the issues regarding gender sensitivity are discussed with the people of village so as to make them aware about the same. The street plays and literary activities under NSS help in gender sensitization, women's rights, human rights, child rights and gender equality. In this way, gender sensitivity and related issues are addressed to the students as well as common citizens.

Environment and Sustainability: A compulsory core course on Environment studies is included in all UG programmes. Environment awareness camps (NSS camp), tree plantations and field excursions are organized every year. Environment Day, Earth Day and Water Day are annually celebrated. Students are encouraged to participate actively in these activities. Furthermore, there is a captive garden in which medicinal plants are raised and conserved. All these activities help to create awareness about our obligations towards nature and environment for sustainable growth.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://drive.google.com/file/d/1K8ie2dXNlCkzHiVBmVJGu4_Ali5iKY6C/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

360

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

187

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, the institution accesses the learning levels of the students after admission, the following criteria as follow. Students are assessed at the time of admission on the basis of marks at entry level, by the admission committee The guidance and counselling all the faculty members one to one to help of students for motivation in advanced learning. Subject teachers also assess to knowledge and skill enhancing intraction them. The students of the college are from different sections of the society. Mostly are related from backward section for creating knowledge gap. Different student activities Like G. K., Quiz, Essay, debate competitions and group discussions are organized for the personality development and development of IQ of the students in order to finish the gap between knowledge and students. However, Due to COVID 19 pandemic, no such attempts were made to distinguish between advanced and slow leraners. Nevertheless, the studets were councelled according to their performance in the internal assessment on the basis of online activities such as quiz, seminar etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
284	9

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to COVID-19, very limited activities were exercised during the academic year 2020-21. However, as a result of online classes, online exam conducted by the institute as well as Gondwana University, the students are well versed with the online teaching-learning tool and are well acquainted with the online procedures regarding classes and exams. The exams were conducted online with MCQ mode which in turn has developed qualitative aptitude in the students which is useful for their future where most of the competitive exams are being exercised with MCQ nature.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to COVID 19, there was a limitation on regular classroom teaching. However, the teachers were well acquainted with the latest ICT tools to reach the students sitting at their home. The social media learning apps like ZOOM, Google meet were the tools for the teachers to teach students and the experience was a very fruitful one. The students were happy with the learning methodology and the outcomes regarding the same are convincing. The exams were executed using Google Forms and WhatsApp in accordance with the convenience of the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors**9**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****9**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****6**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12 years max

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is an internal assessment system at the B.Sc I, II, IIIrd year students each semester. Under this internal work as per university guidelines is given to the students. The internal work material is shown to the students. Then the marks are uploaded on the University portal. Thus the internal assessment system is fully transparent and this exercise is repeated in each semester. The examination faculty of the college maintains the record of internal examination. The students are inspired for better performance in future examination and encourage them to study with loyalty and faithfulness. For conducting internal tests, college strictly follows & practices the guidelines of the university. The faculty assigns tasks as home work for the students through their presentation in seminars, they also evaluates the academic developments of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. The internal assessment test schedules are prepared in

accordance with the university exams and communicated to the students well in advance. To ensure proper conduct of formative tests, invigilators are assigned to each hall equipped with CCTV cameras. Evaluation is done by the course handling faculty members within a week from the date of examination. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution adopts some well-set procedure to collect and analyze data on student learning outcome.

The college conducts Test Examinations, seminar, Quiz on subject. The results of the examinations are recorded in the tabulation register. The results of the examinations are analyzed to assess the academic progress of the students. On the basis of the Test result the eligibility of students to appear for the University examination is determined. After the publication of the University examinations results the performance of the students are reviewed in the Academic Committee and Staff Council Meeting. On the basis of the result assistance like library facilities, book bank, question bank, study materials are provided to the students in the next academic session. Students are Psychologically and mentally assisted by the faculty members to boost their morale. The college also provides social and economic support to the students by developing personal contact with their parents and guardians on one hand and providing financial assistance in the shape of free studentship and other scholarships on the other.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution adopts some well-set procedure to collect and analyze data on student learning outcome. The college conducts Test Examinations, seminar, Quiz on subject. The results of the examinations are recorded in the tabulation register. The results of the examinations are analyzed to assess the academic progress of the students. On the basis of the Test result the eligibility of students to appear for the University examination is determined. After the publication of the University examinations results the performance of the students are reviewed in the Academic Committee and Staff Council Meeting. On the basis of the result assistance like library facilities, book bank, question bank, study materials are provided to the students in the next academic session.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

85

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1K8ie2dXNlCkzHiVBmVJGu4_Ali5iKY6C/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**14**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has made its significant contribution to the society and environment by organizing a number of extension activities to promote institute-neighbourhood community and to sensitize the students towards community needs. The college runs effectively National Service Scheme and students of our college actively participate in social service activities. Major emphasis is given on student involvement, service orientation and holistic development of students contributing to good citizenship. Through this unit and a team of committed faculty members the college undertakes various extension activities in the neighbourhood community. NSS organizes a one day camp in the village and several activities are carried out by NSS volunteers addressing social issues which include Tree Plantation, Water Conservation, Cleanliness, Road Safety and Environment Awareness, Health Checkups, Sickle Cell and AIDS Awareness, Addiction Removal and Beti Bacho Beti Padhao Abhiyan, Sanvidhan, Literacy and Voters Awareness, Social Interaction, Domestic Violence, Women Empowerment and Cyber Crime Program. All these mentioned activities have positive impact on the students and by working together, students learn to communicate, cooperate, manage, conflict and lead others. Such programmes sensitize the student volunteers towards the social issues. Working outside the college campus and with diversified social groups of people allows students to gain more self-confidence, sovereignty, and awareness. These activities help them in improving hidden personality and to become well mannered citizens. However, due to COVID-19 pandemic, no such activities were exercised during the academic year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

87

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has well furnished and spacious physical infrastructure as per UGC. The building of college has adequate infrastructure facilities like college office, staffroom, classrooms, laboratories, library, seminar room, canteen. Each administrative staff has used computer with internet facility. The office is equipped with laser printer, scanner, Xerox machine etc. Biometric system is available. The laboratories has helped the students to have hands on learning experience. The campus and infrastructure maintenance committee has been constituted for the maintenance of physical facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is proactive in providing facilities for students to participate in sport, games and in various ways. The personality of the students requires that they must take active participation in various sports & co-curricular activities. A number of outdoor games facilities like Cricket, Volleyball, etc. are arranged for the students. In addition to outdoor games, we have the facility for a number of indoor games like Chess & Carom etc. College organizes the various cultural & social functions from time to

time such as annual cultural meet , annual sports meet, NSS etc. The College is fully equipped with all the cultural facilities needed for the students to participate in Inter & Intra Collegiate cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.9862

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is not automated yet, however, it has been planned and decided to establish an Integrated Library management System in the forthcoming academic year 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institute is totally technology enabled. We provide free 24 x 7 internate WiFi connection fascilities for staff and students. Over Head Projectors OHP), LCD projectors, sound amplifier,microphone (Collar & Wireless), all these resources are well used to make teaching and learning successful. Our institution uses Windos 7 for official work. The College realizes the correlation between adequate infrastructure and effective teaching - learning. The strategies are adopted for ensuring adequate infrastructure. At the beginning of the academic year after reviewing course requirements, computer - student ratio, budget constraints, working condition of the existing equipment and also students grievances, institute has upgraded the 30 Mbps Internet connectivity to 50 Mbps. The Internet Service Provider (ISP) Reliance provides connectivity with high fault tolerance. Internet connectivity is available in class rooms. Most of the labs are equipped with LCD's for online demonstration to students. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator. The institute has always been reviewing the current needs and accordingly the internet

bandwidth is upgraded from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.47673

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Students are equipped with physical facilities, such as labs, classrooms and computers. In order to sustain the laboratories and classrooms that are part and parcel of the instructional method of learning, funds are allocated. Maintenance and cleaning of classrooms and laboratories is carried out through the daily staff and external support efforts of the Institute. The college garden is managed by a appointed committee of the institute. Maintenance relating to electricity and plumbing shall be carried out with the assistance of qualified staff appointed by the Institute and expenditure shall be incurred from the approved annual budget of the CDC. All physical, academic and support facilities are extended by various college committees, such as the College Development Committee (CDC), Purchasing, Financial Standards Committee, Library Committee, Building Committee, Campus Development and Botanical Garden Committee, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****18**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****00**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Circulars for Student Council Elections were issued by the University in the session 2020 to 21 as per the University Act. However, due to the COVID 19, lockdown was imposed, thereby student council elections were not held in college so no student councils were formed .The college was closed and the online classes of the students started. As the students were not in the college, no cultural or sports competitions were organized and therefore the active participation of the students in the college administration and other committees could not be reported.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an alumni Association, however it is not registered yet but working actively .The active participation in alumni association are in gathering cultural activities and support the activities of N.S.S regular camp organize our college The contribution of alumni in the development of the college is significant and the students in our college campus are very poor they cannot provide financial assistance to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college is based on effective leadership ,democratic, transparent and inclusive, adhere to vision and mission of the institution. The perspective plan of the college is prepared in consultation with the board of trustees of the parent institution. The views and opinions of teachers and administrative staff are also taken into consideration. Code of conduct is displayed for better understanding and awareness. The institution identifies the potential of a student and accordingly assigns them tasks to develop their overall leadership skill.

File Description	Documents
Paste link for additional information	http://www.ssssciencecollege.org/missionvision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College management decentralizes the power and leadership by assigning different task and responsibilities to teaching and non-teaching staff. Different committees are formed The management has empowered the IQAC to take decisions related to curricular, cocurricular and extra-curricular activities. This has resulted in the CDC, IQAC, Principal, Heads of Departments and Faculty taking autonomous decisions at their level for accomplishing the set goals. There are nearly 32 committee which undertaken various college activity. Decentralization of power and leadership increasing the overall quality and effectiveness of the system and at the same time empowering and strengthening the capacities of the various branches of administration. This is helpful for encouraging the leadership skills among faculty members and staff members. IQAC play a vital role in managment of acadimic events organized in the college. Students actively participate in various activities.

List of Committees (Like- NSS, Admission, Exam, Research, Cultural, Result Analysis, Purchase, Library, etc.)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, The college has a formally stated quality policy. It has been developed by the state and National Educational policy and guidelines of department of Higher Education, Government of Maharashtra, UGC, The University and NAAC. The quality policy of college is driven, deployed and reviewed by IQAC and College development Committee. College executed the plan of digitization of administration at many levels which include Admission, Maintenance of Fee records and Accounts, examination and Library.

Curriculum Development-Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to curriculum development.

Teaching and Learning

1. Improvement of computer aided methods of teaching and learning
2. Field tours organized by Botany and Zoology.
3. Enrichment of library
4. Laboratory renovation, upgradation and purchase of equipment for science practical.

Organization of student seminar by departments for evaluation of students

Research and Development-Encouraging joint research by faculty members, which has resulted in their national and international joint publications, Initiative has been taken to increase journal subscriptions in the library

Examination and Evaluation- Semester examinations are conducted by the affiliating university by online mode. College conducts

internal assessment , Class tests/surp student seminars, practical examinations conducted online mode

Wi-Fi: The college campus has secure JIO and BSNL Wi-Fi enabled with speed of 50 mbps of each. Students and staff are given an option of getting a secure Wi-Fi connection on their laptops, tablets or smart phones.

Website: The College has a dynamic website with a unique feature of providing administrative access to all the departments. The updates and announcements are made on regular basis.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.ssssciencecollege.org/PDF/may_2022/InstitutionalStrategicplan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institution is hierarchial structure. The Manegment headed by the president and principal is ex-officio secretary of the body.Under the principal the institute runs the Academic,Administrative and Accounts bursar.The Academic hierarchy consist of all the head of the department and faculty members. In Administrative wing functions under direct supervision of the principal in consultation with the Library Advisory Committee.The Librarian assists in smooth functioning of the Library.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in

B. Any 3 of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The organization effectiveness depends upon some measures. Welfare of teaching and non-teaching staff is one of them. One of the welfare scheme is established in college ie self -help group. This organization of welfare schemes includes teaching and non teaching staff .Principal is higher authority of college and responsible for welfare scheme. Every member has their single share of 500 Rs. They have liberty to take more than one shares. From all the members ,President and secretary of the scheme are elected by adult Franchise election method. President and Secretary have power to sanction the loan when any beneficiary apply for it. In every financial year, one meeting is held to check the expenditure, savings and to keep the account transparent.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

API Forms: Academic Performance Indicator (API) of each staff member is validated by IQAC according to the prescribed norms of the UGC. The API is filled in by the staff, verified by the HOD and submitted to IQAC. As and when the staff member is eligible for Career Advancement Scheme and fulfils all prescribed conditions, the IQAC recommends the case to the University through the Principal. Performance Base Appraisal System Forms are screened for such staff members and validated by the IQAC. The subsequent promotion is through a procedure of verification of scores, recommendation by the management and personal interviews by a panel constituted as per University norms. The committee forwards the case to the Joint Director, Higher Education, Government of Maharashtra for Pay and Grade Fixation. The IQAC maintains the personal files of non-teaching staff members.

Confidential Reports: Confidential report of each faculty is submitted by the Head of department to the Principal. The same is recorded in personal file.

Student Assessment: Assessment of teachers by students is conducted every year. Feedback is compiled and analyzed. The outcome of feedback is communicated to the respective teacher with appreciation and suggestions.

Departmental Assessment: The result of a particular subject is an indicator to evaluate the Performance of the faculty, subject-wise and teacher-wise result analysis is done at the departmental

level after the results are declared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution always follows the policy of transparency. We always apply financial audit of completion of financial year. This is also taken as a statutory auditing. It has been conducted by qualified chartered accountant. A cash book is regularly maintained for recording the transactions. The principles of book-keeping are followed. After the completion of every financial year an Income and expenditure account is prepared which highlights the overall net-surplus or deficit. A complete transparency is maintained in this matter.

Internal Audit:

College has our Clerk as an internal auditor to detect errors at the earliest and devise effective control system to prevent their occurrence. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Internal audit is done on periodical basis. Observations made by the auditor are brought to the notice of Principal of the college.

External Audit:

The management has appointed Mr.Nareshkumar Bajaj and Associates as an external auditor. The financial statement of the college including books of accounts, vouchers, statement etc are audited by the external auditor. Not any objections were raised during the last audit. Further all necessary audits as per the requirements of the University (GUG); UGC and Government of Maharashtra are carried out by the college periodically. The University and UGC authorities carry out an audit of all the funds forwarded to the college by them under the National Service Scheme, In case of any discrepancy the external auditors disallow the expenditure and the same has to be borne by the college. The

auditors from the department of Higher Education carry out an external audit of the teaching and non teaching salary forwarded by the govt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

The college development committee (CDC) has defined following resource generation policies and utilization strategies.

Resource Generation Strategy:

Fees: College shall follow the regulations of University with respect to the tuition fees. The major resource of funds are generated through admission fees collected during admission from funded courses.

Funding Agencies: The College shall apply for various

developmental schemes announced by various funding agencies. Committees such as NSS.

Collaborations: The IQAC shall take initiatives to develop linkages and collaboration with industries for resource mobilization through consultancy, training and projects.

Utilization Strategies:

All departmental budgets for each academic year are placed for approval in the last CDC meeting of the Academic Year for sanction of expenditure to be incurred in the next Academic Year. Once the budget is sanctioned, the Heads of Departments can proceed with the planned activities.

Salary: The salary of staff appointed as per government rules.

Augmentation of Infrastructure: Adequate provisions for development of infrastructure are in place.

Centralized Purchase: Purchase Committee shall ask for requirements from all the departments and negotiate the rates with vendors and suppliers. This centralized purchase procedure will ensure transparency, quality and cost effectiveness.

Repairs and Maintenance: The College follows the existing policy to carry out day to day repair and maintenance.

Library Expenditures: The library is upgraded on the need basis. Addition of text and reference books takes place as per the change in curriculum.

Laboratory Expenses: Central purchase committee follows standard protocols and procedures for the purchase of Chemicals, Glassware, Consumables and Equipment on the basis of requirement.

Co-Curricular and Extra-Curricular Activities: All the

departments and committees submit budgets for the activities to be conducted by them which are sanctioned by the CDC. Sports material and stationary are purchased in bulk after determining annual requirements to make it cost effective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Significant contributions made by IQAC during the academic year 2020-21

1. Due to COVID-19, there were limitations on classroom teaching. IQAC has taken adequate efforts to upgrade the teaching skill of the faculty members by encouraging them towards the same. As a result of which, the faculty members are efficiently delivering the online lecture to the students sitting at their home.
2. IQAC has prepared the plan of action for the session 2020-21. The plan of action was prepared with near about 15 agenda which have been implemented accordingly with a very few exceptions
3. Infrastructural upgradation: Infrastructural requirements such as 1. fixing of sliding window frames to all the windows of college building 2. Plaster of backside wall of the college building 3. renovation of main gate of the college
4. As per the instructions given by Gondwana University, Gadchiroli, a convocation ceremony of 2019-20 passed out batch was successfully organized in the college. The ceremony was executed with adequate precautions regarding COVID-19 pandemic.

File Description	Documents
Paste link for additional information	http://www.ssssciencecollege.org/PDF/MOM%20And%20ATR%202020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the college teaching and learning process helps to improve the quality education imparting system. We may set some examples as here:

1. Due to pandemic situation All the faculty members have updated themselves about the present educational and technical scenario and have acquired the necessary skills and knowledge. They also participated in various research and innovation activities too. It is helpful in delivering effective teaching to the college students. This acts as a motivation for all about the environment.

2. Effective teaching and interaction system is helpful for doubt solving.

3. For review of teaching learning process college has established a result scrutiny committee as per the recommendation by internal NAAC committee. This committee consists of academic heads and Principal.

The IQAC prepares and monitors the time table. Deviation from this is brought to the notice of the individual teacher and the head of the department. Teacher feedback is taken from students with respect to the teaching learning and evaluation process at regular intervals. Result analysis is also an integral part of the review. Feedback is analysed and outcome is discussed with concerned teacher. Internal and External Academic Audit augment the reviewing of teaching, learning and evaluation process. The IQAC reviews the teaching methods followed by the teachers as reflected in self appraisal forms. Keeping up with the emerging

trends, IQAC has suggested modern methods for augmentation of teaching learning process.

Structure and Methodology:

Example 1: Extensive Use of ICT

IQAC suggested modernizing the teaching learning process through implementation of ICT methods and blended learning. The college developed two smart class rooms with short throw LCD projectors.

Outcome: More than 80% of the syllabus is covered through ICT method. Use of graphical images, animations, videos of demonstrations and video lectures in day to day teaching is a frequent practice. Teachers also use online resources which offer information with graphical explanations which are missing from the regular text books. The extensive use of ICT has made teaching learning process effective by generating and sustaining the interest of the students in the classroom

File Description	Documents
Paste link for additional information	http://www.ssssciencecollege.org/PDF/may_2022/ResultAnalysisandFeedback.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.ssssciencecollege.org/PDF/may_2022/ResultAnalysisandFeedback.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

By forming a Mahila Takrar Niwaran Samity (????? ?????? ?????? ??????) and installing CCTV cameras, the college has taken many steps to improve safety and security on campus. During classes, faculty are expected to keep the lecture hall door open. The college also constructed a separate female common room and ladies toilet. There were also sanitary napkins and a primary medical box ready for use. Gender equity and sensitization training programs, seminars, and workshops were also held at the college. Every year on March 8th, the college celebrates World Women's Day to honor both faculty and non-teaching female personnel. On this day, a variety of events were held, including a debating tournament and a performance.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

C. Any 2 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college facilitates a variety of waste management procedures, both biodegradable and non-biodegradable. The primary focus is on waste reduction, reuse, and recycling. The college administration has also instructed students to decline anything that is not required. There are committees dedicated to waste minimization. Waste is collected in containers every day and disposed of in a location where it can be transformed into manure.

Different containers have been put at various departments for solid waste management. This ensures that solid trash is separated at the point of generation. Solid trash is disposed of using appropriate ways. The rubbish generated is ideally processed on the spot where it is generated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms
 Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our pupils appreciate different religions, languages, and cultures because we believe in unity in variety. We consider the institution to be our second home, and each faculty member to be a member of our family. We greet and wish each other during various festivals, and we invite them to a feast to learn about each other's cultures, establish friendly relationships, and promote religious, social, and communal harmony. Similarly, our students celebrate several festivals with excitement and zeal, which aids in the establishment of social and religious harmony. India is known for its diversity. India, as a vast country with a large population, has a wide range of physical characteristics and cultural traditions.

It is the land of many languages, and it is only in India that people practice all of the world's main religions. On the night of our college's annual gathering, we hold a traditional dress competition to promote our Indian culture. Students dressed up in various outfits to represent many region, faiths, and civilizations in this tournament. Students learn about our

country's various cultures and contribute to the development of tolerance and concord toward cultural, regional, linguistic, communal socioeconomic, and other differences through this exercise. This also contributes to the college's and society's inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year on November 26th, Constitution Day is commemorated. The program begins with a reading of the Constitution's Preamble, followed by lectures aimed at instilling in students a sense of responsibility for constitutional principles, rights, duties, and obligations. Students are encouraged to read the books on related topics, such as Bharatache Sanvidhan by Dr. Babasaheb Ambedkar, and Kayda Mahiticha an Abhivyakti Swatantryacha.

Every year on January 26, May 1, and August 15, the Institute commemorates Republic Day, Maharashtra Day, and Independence Day. Students, Teaching and Non-Teaching Staff, Invitees, Guests, and any other attendees join the celebration. The program's regular formality includes the presentation of the flag, singing of the national anthem, and administering the oath of national integrity, followed by the distribution of sweets.

On numerous occasions throughout the year, including Mahatma Gandhi Jayanti on October 2nd, students continuously and regularly participate in cleaning activities. Furthermore, students are urged to participate actively in the plantation.

During induction and other programs throughout the year, students are taught about the code of ethics, human values, rights, duties, and responsibilities as citizens of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During this year of 2020-21 college has celebrated the commemorative days. Due to the Covid-19 pandemic some of the events are organized in absence of students.

Apart from these two national holidays, our university observes a number of other national and international holidays so that students can learn about important figures in our country's political, social, cultural, and scientific history, such as Mahatma Gandhi and Sardar Vallabhbhai Patel. Every year on March 8th, our college commemorates International Women's Day. Women

who have made important contributions to the progress of their gender are honoured on this day. Every year on September 5th, Teachers Day is observed to commemorate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is commemorated to promote the ideals and qualities of a true educator. On Teacher's Day, students present teachers with presents and, finally, they express their thanks by thanking them. Swachhta Diwas is observed on October 2nd, the joint birthday of Mahatma Gandhi and Lal Bahadur Shastri. On October 2nd, the "Swachh Bharat Abhiyan" was launched to honour Mahatma Gandhi's vision of a clean India.

Besides these we also organize the awareness programme during this year like Cyber crime, to understand the possibility of online crimes. With this we have also organize the alumini meet and convocation ceremony during this year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES IN SHRI SADGURU SAIBABA SCIENCE COLLEGE, ASHTI

"For awareness about future in basic sciences"

1. Title of the practice

"For awareness about future in basic sciences"

1. The context that required the initiation of the practice

The college has a lot of promise and provides a lot of options for students to get involved in. Because the existing situation indicates that our region's students require a large number of amenities. As a result, encouraging young people to pursue science as a career is critical. To motivate students, our

college faculty pays personal visits to the student's family at home in the village.

Because the college is located in rural and tribal communities, students can learn about rural history. The college is made up of two or more teachers in each team "for an annual grasp of the future of basic sciences since 2009" in order to meet the goal.

1. Objectives of the practice

The goal of this approach is to inspire rural and tribal students to adopt fundamental sciences as a vocation, to instill a science culture in future generations, to encourage them to pursue basic science education, and to introduce them to new paths and related employment opportunities.

To pique pupils' and their parents' interest in basic sciences.

Taking into consideration the research philosophy.

To instill a sense of excitement among kids about various job options.

To encourage pupils to pursue various career choices in science fields.

1. The Practice

Organizing a monthly visit to the student's home for advising on future understanding in basic sciences has been standard practice at the institution since 2009. The practice aids in attracting and inspiring rural students to apply for admission to the UG degree in fundamental sciences.

Two or more college teachers and non-teaching faculty travel to another town within a 15-20-kilometer radius of the college and are aware of a student and their parents pursuing a career in science with an understanding of career prospects in both the present and future eras. Each year, a group of faculty members participates in this activity for two months during the school year.

1. Obstacles faced if any and strategies adopted to overcome them

Tribal and naxalite locales make it difficult to raise fundamental science awareness among children and parents. During the awareness for the same, the college faculty member encountered a lot of naxal take of time. The main issue encountered during this endeavor is the absence of road access in the region of Gadchiroli's interior.

1. Impact of the practice

This method is effective in generating interest in science among children and their parents. As a result of this practice, the percentage of students enrolled in the institute's fundamental science stream is steadily increasing. Beginning in 2015, each year's admission was complete and full.

1. Resources required

This practice primarily necessitates the employment of a moderator because the majority of people speak in a Gaund language in this portion of the district.

"Awareness about sexual harassment in atrocities at work place"

1. Title of the practice

"For awareness about future in basic sciences"

2. The context that required the initiation of the practice

In light of the 2013 Women at Workplace Sexual Harassment Act (Prevention, Prohibition, and Redressal), which assures that women are protected from sexual harassment in all workplaces, public and private, This will help them realize their right to equality in terms of gender, life, and liberty, as well as equality in the workplace. Women's engagement in the workforce would rise if they felt safe at work, resulting in economic

empowerment and inclusive development.

3. Objectives of the practice

Given that more than 60% of the institute's students are female, it's clear that they should be made aware of the campus' unethical behaviors. In the minds of all those engaged, the slogan's fundamentals are to promote womanhood, character, and social responsibility.

4. The Practice

On International Women's Day, which is celebrated every year on March 8th, a program is held twice to throw out something good for the purpose of womanhood. Advocates and social professionals are invited to discuss the topic. The training is required of all female and male college students. An atmosphere of mutual respect among academic community members is necessary for an Institute to function as a center of academic freedom and intellectual growth. By eroding the essential freedoms of research and speech, any breach of mutual confidence, threats, or abuse harms the institution's educational process. Students, staff, and instructors must all feel safe in order for effective learning to take place. Campuses of institutes must be free of all forms of bias and abuse, including intimidation and exploitation, as places of employment and study. All students, staff, and faculty must be confident that the Institute will take steps to avoid such behavior and that disciplinary procedures will be applied to anybody who engages in it.

The Institute has a legal obligation to maintain a harassment/discrimination-free environment and is committed to maintaining a positive learning, working, and living environment. Which is free of adequate and disrespectful aerogative conduct toward any woman, particularly if such conduct adversely affects a student's or employee's work/educational environment or produces an intimidating, hostile, or offensive atmosphere When it has the effect or aim of abusing others on the basis of grievance, discrimination and/or harassment are forbidden personal practices.

It is also a prohibited staff activity when it interferes with an employee's academic, social, or professional achievement. Anxiety, disengagement from a course, a class, a school, a home,

a department, or a job are all possible outcomes.

This policy applies to all situations of discrimination or harassment involving an employee, a student, an employee / management member, or a student / management member (including contract workers and part-time students) The college establishes an Internal Complaints Committee. It keeps track of all matters concerning female students at its own level.

5. Obstacles faced if any and strategies adopted to overcome them

The students are silent about the male's strange behavior in their presence. They mutely tolerate their outraged statements, which, according to the guy, lead to girls' affirmation of it. Which may or may not be the case.

6. Impact of the practice

The way students act, dress, use media, and discuss gender has all altered dramatically. They were free to communicate from every aspect of their existence. We share our experiences with one other as well as the teachers. They appear to be brave enough to make their own decisions at times.

7. Notes

The students' program execution is coordinated by a dedicated teaching and non-teaching personnel. Without a dedicated team, neither success is possible.

1. About the Institution

Name of the Principal: Dr. P. K. Singh

Name of the Institution: Shri Sadguru Saibaba Science and Commerce College, Ashti

City: Ashti Dist: Gadchiroli

Pin Code: 442707

Website: www.ssssciencecollege.org

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ramesh Chandra Munghate was the founder of the college. The college was established in 2001 with the aim of providing higher education to the rural and economically backward students. In Ashti villages there is the only college on a grant-in - aid basis with a science faculty. The college caters to the needs of the students population at the 25 km periphery for higher education. The number of students graduating from this college has reached a higher limit of 122 in the last five years. Our priority is to bring more and more economically and socially backward class of students into the higher education stream, and in this regard, as seen from the growing trend in the number of students enrolled up to a limit of 132 in the first-year class, we have been successful to extend significantly.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Preparation of institutional plans for the current academic session 2021-22.

Preparation of tentative academic calendar for the session 2021-22

Preparation regarding 'work from home' during lockdown period using online teaching tools

Review of semester results and discussion on the same.

Discussion on online Orientation and Refresher course to be attended by members from the college.

Submission of NAAC AQAR of last academic year (2020-21)

Constitution of mentor and mentees for the current academic session 2021-22 Submission of complete API (PBAS) form for the session 2020-21 to IQAC with supporting documents.

Procurement of MIS system for college administration and library Preparations regarding annual function of the college

Conduct of a one-day seminar/workshop/conference/guest lecture

Purchasing of laboratory equipment and chemicals

Conduct of vaccination camp in the college regarding COVID-19 pandemic Conduct of RTO license camp in the college

Conduct of NSS camp in nearby rural area